

**MINUTES OF MEETING
WINDERMERE NEIGHBORHOOD ASSOCIATION, INC.
BOARD MEETING**

DATE: January 19th, 2011

PLACE: Windermere Clubhouse

MEMBERS

Tejas Vashi

Mark Smith

Todd Hille

Chris Loftus

MANAGEMENT

Monica Legere

The meeting was called to order by Mark Smith at 7:15 p.m.

Annual meeting minutes will be distributed shortly for approval and posting.

The officers for this year will be:

Mark Smith – President

Chris Loftus – Vice President

Todd Hille – Treasurer

Tejas Vashi – Secretary

Angelo Guastaferrero - Member at Large

The Board plans to meet 2nd Tuesday of each month at 6:30pm.

PPM will send the board financials the first week of each month.

PPM will primarily communicate with the President.

Tejas will continue to be the liaison to the Architectural committee.

Todd will continue to be the liaison to the Landscaping committee.

Angelo will continue to be the liaison to the Clubhouse committee.

Mark will be the liaison to the Pool committee.

Chris will be the liaison to the Website committee.

Tejas will be the liaison to the Social committee.

Tejas will be the liaison to the Community Watch committee.

The board asked PPM to check the January water bill to make sure it is at the expected level.

PPM reviewed the monthly financials with the board.

The board asked PPM to see if the fee charged by the cleaning company can be reduced.

PPM will determine if the pool phone is working.

The board agreed with PPM's proposal to waive late fees generated within the same month that a payment for the original balance due is received.

The board reviewed the architectural request summary presented by PPM.

The board asked PPM to take over management of the pool resurfacing project and maintenance.

The board asked for the pool management company to move the pool furniture into the pump house.

The board asked PPM to review the pool rules and provide feedback.

PPM will contact the Website committee to pick a template for our new website to be hosted by PPM.

The board and PPM discussed the issues with the pool's access system. PPM will investigate alternatives to upgrade or replace the system.

PPM notified the board that they have installed a lockbox on the clubhouse to provide vendor access.

Once arrangements have been made with PPM to reserve the clubhouse, the neighbor should contact Angelo Guastaferrero to get the key.

Next meeting will be Tuesday, February 8th, at 6:30pm.

The meeting minutes for the meeting were reviewed and approved.

There being no further business, the meeting adjourned at 9:10pm.

Respectfully submitted by:

Chris Loftus, Vice President